



SMALL WONDER AREA OF NARCOTICS ANONYMOUS (SWANA)

AREA SERVICE MINUTES

August 2021

OPENING

The Secretary, Rebecca S., called the meeting to order at 4:33pm. There was a moment of silence followed by the Serenity Prayer. The 12 Traditions and 12 Concepts were read. Roll call was taken at 4:38 by Rebecca S (see attached Roll Call sheet).

OLD BUSINESS

Minutes: Posted to the website

Elections: No Elections were held as none of the nominees were present at the meeting.
Edward A.C. has resigned from Area Treasurer.

Vacant Positions:

- Area Chair
- Area Co-Chair
- Area Treasurer
- Area Co-Secretary
- Area Co-Treasurer
- RCM1
- RCM2
- Alternate RCM
- Outreach Chair
- Literature Chair
- Policy Chair
- Hospitals & Institutions Chair

Motions Voted Upon:

The motion to donate \$600 to the Free State Region was passed.

5 in favor

1 against

3 abstentions

The motion to hold monthly ASC meetings was passed.

9 in favor
1 against
2 abstentions

The motion to hold area on a weekday was passed.

7 in favor
2 against
2 abstentions

For further information please see attached motions.

HOME GROUP REPORTS

There were no home group reports.

Second roll call was taken by the Secretary (see attached Roll Call sheet).

SUBCOMMITTEE REPORTS

The Secretary called for and received reports from the subcommittees, with a Q&A session following each report. Please see following pages for these reports.

Convention Committee

Meets 2nd Sat of month at 10am on Zoom. Meeting ID: 847 8641 9368 Password: SWACNA

Please see attached report.

H & I Subcommittee

Currently no chair/subcommittee

Literature Subcommittee

Please see attached reports for June and August.

Meeting List/Website Subcommittee

Kitti S., Chair (302)

Rebecca S., Co-Chair (302) 373-9694

Please see attached report.

Outreach Subcommittee

Phone Line Subcommittee

SWANAphoneline@gmail.com

Please see attached report.

Policy Subcommittee

Currently no chair/subcommittee

Public Relations Subcommittee

Jennifer W.

Please see attached report.

Unity & Activities Subcommittee

Lenore H. (302) 723-5398

Please see attached information.

Regional Committee Member (RCM)

Les M., RCM1 (215) 783-6798

Please see attached information.

Secretary

Rebecca S. (302)-373-9694. There is no report.

Treasurer**NEW BUSINESS****Nominations:**

- Duffy is nominated for Outreach Chair.
- Ethan K. is nominated for Area Co-Secretary.
- Albert B. is nominated for Hospitals and Institutions Chair.

Motions:

No New Motions but an Ad Hoc Committee was formed to work on how are will proceed to going back to in-person meetings.

OPEN FORUM

Going back to in-person and/or hybrid ASC was discussed. An Ad Hoc committee was formed with Barbara Jean G. as chair. They met for the first time on August 16, 2021 at 8pm to discuss how to proceed.

CLOSING

Meeting closed at 5:59pm with Serenity Prayer.

IN LOVING SERVICE,

Rebecca S., Area Secretary (@gmail.com)

(302-373-9694)

JAC ATTENDANCE				
	PRESENT	ABSENT	PRESENT	ABSENT
Chair (vacant)		X		X
Co-Chair (vacant)		X		X
Secretary	X		X	
Co-Secretary (vacant)		X		X
Treasurer	X ^{outgoing}		X ^{outgoing}	
Co-Treasurer (vacant)		X		X
Policy (vacant)		X		X
RCM 1		X		X
RCM 2 (vacant)		X		X
H&I (vacant)		X		X
Literature		X		X
Public Relations		X		X
Phoneline	X ^{outgoing}		X ^{outgoing}	
Outreach (vacant)		X		X
Meeting List/Website	X		X	
Unity & Activities	X		X	
Convention (Secretary)		X		X

AREA SERVICE HOME GROUP ATTENDANCE				
Home Group	1 st Roll Call		2 nd Roll Call	
	Present/ Voting	Absent	Present/ Voting	Absent
1. Addicted to Hope	X			X
2. Almost Heaven		X		X
3. Attitudes In Action		X		X
4. Basic Text		X		X
5. Be At Your Best		X		X
6. By NA Means Necessary		X		X
7. Clean But Not Straight		X		X
8. Clean Dreams	X		X	
9. Delaware Step Group		X		X
10. Doors Always Open to Recovery		X	X	
11. Down Home Group		X	X	
12. Each One Teach One		X		X
13. First State Survivors		X		X
14. Get It Off Your Chest		X		X
15. Hope for Healing	X		X	
16. Hump Day Hope		X		X
17. The Journey Continues	X		X	
18. Just For Today		X		X
19. Last Chance For Recovery		X		X
20. Living The Steps		X		X
21. Meditations & Steps	X		X	
22. Monday Night Recovery		X		X
23. Miracles Happen	X		X	
24. A New Way of Life		X		X
25. Recovery In the A.M.		X		X
26. Recovery on the Westside	X		X	
27. Saturday Night Live		X		X
28. Simplicity Group		X		X
29. STAR Group	X		X	
30. Step By Step	X		X	
31. Sunday Night Recovery/ Spiritual Connection	X		X	
32. This Is H.O.W.		X		X
33. Three Minutes of Meditation		X		X
34. Time to Live Again	X		X	
35. Together We Can		X		X
36. Turn It Over		X		X
37. We Want To Live		X		X
38. Weekend Survivors	X		X	
39. Women's Meeting on Zoom	X		X	
40.				
41.				
42.				
43.				
44.				
45.				
46.				

SUBCOMMITTEE REPORTS

Meeting List/ Website Subcommittee Report

August 15, 2021

The subcommittee has continued its work in updating the website and BMLT to reflect changes to meetings as they reopen. All of the updates that have been received have been posted on the website and changed in the BMLT. The Home Group Update form is still on the website and the subcommittee kindly asks that any announcements of changes to meetings be made through that form rather than on social media or direct contact with a subcommittee member. . It is much easier to update the platforms using this form rather than trying to refer back to text messages or social media posts. The paper meeting list has been updated and will be printed on or around August 16th. An announcement will be made when they are printed so that Home Groups can obtain updated paper meeting lists. A printable version of the meeting list has been added to the website. One of the jobs of the meeting list/ website subcommittee is to respond to inquiries made through the website by various individuals. Recently we have seen an increasing amount of these from facilities or groups who are trying to connect with the Hospitals and Institutions Subcommittee and the Public Relations Subcommittee. We are kindly requesting cooperation from these subcommittees to help us respond to these requests. The Meeting List Website Subcommittee has stepped in to help the Public Relations Subcommittee with an upcoming overdose awareness event from 5pm to 8pm on August 27th at Banning Park. If anyone is willing to come help please let us know.

In Loving Service,

Kitti S.

Unity and Activities

August 2021

No formal report was submitted before minutes needed to be completed.

At ASC Lenore H. the need for volunteers to join the subcommittee. She also discussed how the picnic in July was successful. Lenore also did an inventory of the items in the storage unit so that it will be easier to keep track of what items need to be purchased for future events. The need to keep the storage unit free of food was also brought up because this is a violation of our contract. She also cleaned out the unit and disposed of expired food. The next event that U&A is working on is a speaker jam in October.

RCM

August 2021

No formal report was submitted before minutes needed to be completed. Les indicated the need for someone to step up to take the position, as he will be done in September. He also reviewed information that he discussed at the last ASC meeting.

Phone Line Subcommittee Report

August 2021

Greetings,

Phoneline subcommittee meeting was held on Zoom, Saturday Aug 14th 9am.

September the RSO is available for All Regional Service subcommittee meetings.

Discussion on the following:

- YAP conversion ready to roll out next month...Proposed BMLT App to administer the Free State Phone Line System. YAP is software built specifically to administer a NA phone line system and allows integration with BMLT (Basic Meeting List Toolbox). BMLT is a set of apps, that grabs meetings out of a database, and presents them to the web. The meeting information inside the BMLT database can be used in: Website - [Meeting Lists](#), [Meeting Maps](#), [Tabbed Meeting Lists](#). YAP - by sending a voiced list of Meetings. YAP - by sending a text message to a phone, with a list of meetings with address info. YAP is free, built by addicts, who are in the NA fellowship. YAP uses Twillio to handle our phone number (Cost goes from \$300 / month -> 30 / month) Twillio also stores voice mail.
- YAP will give us more tools and features to customize for NA meeting Lists
- YAP will give us better ways to gear reports and collect date.
- We can have multiple phone numbers pointed to the YAP app, so we can measure:
 - Different numbers coming from different advertisements
 - Areas can have their own hotline phone numbers
 - We will have direct access to YAP DB to query different data for different reports
 - YAP will reduce our costs, tremendously.
 - YAP's administration is actually easier than what we have now.
 - YAP will divert more of our meeting list queries from hotline volunteers. **We don't expect a quick drop off, but we will have less calls and less need to manage 100+ volunteers.**
- Re-aligning phoneline shifts.
- Training and retention
- New officers' for the new year.

Open Shifts (there is a ton please fill and email the new Phoneline Chair or directly fsrnahotline@gmail.com :

Wednesday 1pm-5pm

Wednesday 5pm-8pm

Wednesday 8pm-11pm

Thursday 7:30am-1pm

Friday 5pm-8pm

Friday Saturday over night

Saturday 5pm-8pm (need 3!)

Sunday 8pm-11pm (need 2)

Discussion on possibly combining PR and Phoneline

ILS,

Outgoing PhoneLine Subcommittee Chair

Wayne W.

Convention Body Secretary Report
August 2021

Convention Body SWACNA 14

We met August 14, 2021 on Zoom and would like to continue using Zoom.

Our Bank balance is \$17,834.60

Our last event was a great success and was well attended. We have 2 upcoming events September 11 and November 13 to promote our upcoming convention March 11, 12, 13, 2022.

Convention Body will continue to meet on Zoom.

Roxane B

Small wonder area @ gmail.com



Subcommittee Report Form

Subcommittee Name: Public Relations

Chair: Jennifer W. Phone #: 302-250-8729

Co-Chair: N/A Phone #: _____

Meeting Day: N/A Time: _____

Location: _____

Subcommittee Update/Problems: (Please be concise and legible)

- Still looking for any help w/ sub-committee
- July's budget went to Peer Advocacy. (Zack B. requested white books.)
- August 27 we will be at a Face the Facts event. Rebecca has stepped in to help with this event. Kitti has helped coordinate this event.
- September 24 there will be a speaker Jam at the Journey in Newark. The board wants to set up 4 tables: one for each fellowship. I have already said yes. They are just waiting for one other fellowship to agree. The board wants all to be present or none. Will keep everyone updated once I get an answer.

Jennifer Willemann
Signature

8/20/21
Date

- \$23.28 out of August's budget was spent on IP's for the event on 8/27/21. (see attached form.)

PR Order July 2021

#6 Recovery And Relapse	0.24	0.00
#7 Am I An Addict	0.24	0.00
#8 Just For Today	0.24	0.00
#11 Sponsorship	0.24	0.00
#12 Triangle of Self-Obsession	0.24	0.00
#16 For The Newcomer	0.24	0.00
#17 For Those In Treatment	0.31	0.00
#19 Self Acceptance	0.24	0.00
#23 Staying Clean On Outside	0.24	0.00
#29 An Introduction To NA Meetings	0.24	0.00
60 NA White Book	0.75	45.00
Group Readings	4.60	0.00
10 NA- A Resourse in Your Community	0.39	3.90
		0
0 12 Concepts Of NA Service	2.05	0
Basic Text (Soft)	12.00	0.00
		48.90

PR Order August 2021

8 #6 Recovery And Relapse	0.24	1.92
#7 Am I An Addict	0.24	0.00
#8 Just For Today	0.24	0.00
8 #11 Sponsorship	0.24	1.92
#12 Triangle of Self-Obsession	0.24	0.00
#16 For The Newcomer	0.24	0.00
#17 For Those In Treatment	0.31	0.00
8 #19 Self Acceptance	0.24	1.92
#23 Staying Clean On Outside	0.24	0.00
8 #29 An Introduction To NA Meetings	0.24	1.92
8 NA White Book	0.75	6.00
Group Readings	4.60	0.00
NA- A Resourse in Your Community	0.39	0.00
8 IP #1 Who What Why How	0.24	1.92
8 IP #27 For Parents & Guardians	0.24	1.92
8 IP #21 The Loner	0.24	1.92
8 IP #9 Living the Program	0.24	1.92
8 IP #22 Welcome to Narcotics Anonymous	0.24	1.92
12 Concepts Of NA Service	2.05	0.00
Basic Text (Soft)	12.00	0.00

\$23.28

- * Also need (8) Medication Assisted
- * Also need (8) in Times of Illness

Treasurer's Report

SWANA OPERATING BUDGET - July 2021

EXPENSES

Date	Check #	Recipient	Reason	Amount
7/2/21	CC	SROA	Storage facility	\$108.00
7/8/21	CC	Amazon	Supplies for picnic memorial	\$53.58
7/23/21	CC	Zoom	Virtual meeting platform	\$23.98
7/23/21	962	Lenore H	U&A Picnic + bank fee	\$410.00
			Expenses Subtotal:	\$595.56

INCOME

Date	Currency	Received From	Reason	Amount
7/15/21	Venmo	HG Donations	7th Tradition	\$287.00
			Income Subtotal:	\$287.00

Beginning Balance:	\$6,093.32
Plus Income:	\$287.00
Subtotal:	\$6,380.32
Minus Expenses:	\$595.56
ENDING BALANCE:	\$5,784.76

SWANA OPERATING BUDGET - Aug 2021

EXPENSES

Date	Check #	Recipient	Reason	Amount
8/2/21	CC	SROA	Storage facility	\$108.00
8/11/21	963	SWANA Literature	Reimburse mtg lists - May	\$97.40
			Reimburse mtg lists - July	\$97.40
8/23/21	CC	Zoom	Meeting platform	\$23.98
			Expenses Subtotal:	\$326.78

INCOME

Date	Currency	Received From	Reason	Amount
8/13/21	Venmo	HG Donations	7th Tradition	\$142.00
			Income Subtotal:	\$142.00

Beginning Balance:	\$5,784.76
Plus Income:	\$142.00
Subtotal:	\$5,926.76
Minus Expenses:	\$326.78
ENDING BALANCE:	\$5,599.98

Home Group Donations

42	Star Group	\$42.00											
43	Step by Step	\$245.00											
44	Steps to Recovery												
	HOME GROUP NAME	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
45	Sunday Night Recovery												
46	The H.O.W. Group												
47	The Journey Continues												
48	This is H.O.W.												
49	Time to Live Again		\$142.00										
50	Together We Can												
51	Turn It Over												
52	We Want to Live												
53	Weekend Survivors												
	Individual donations during COVID-19												
	Adjustment												
	Page 1 subtotal:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Page 2 subtotal:	\$287.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Page 3 subtotal:	\$0.00	\$142.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTALS:	\$287.00	\$142.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Literature Reports for June and August 2021

LITERATURE REPORT June 27, 2021

Bank

Opening Balance	24-Apr		4102.65	
Deposit			1191.40	5294.05
Cash	20-May	693.95		
		497.45		
FSRNA				1969.25
Academy Printing (Meeting Lists)	20-May			97.40
				3227.40

I still have literature available at any time. Please contact me at 302 893-9159 if you are in need of literature and we can work something out.

Literature Inventory 6/27/21

		3964.30
Total		7191.70

Three Minutes of Meditation	44.00
Time To Live Again	205.40
Addicted to Hope	20.30
Recovery in The AM	36.00
By Any Means Necessary1	49.50
Weekend Survivors	36.00
Step by Step	139.00
Last Chance for Recovery	46.00
By NA Means Necessary	18.25
Star Group	70.70
By NA Means Necessary	22.80
Personal	6.00
Saturday Night Live	4.00
Steps and Meditation	142.70
Steps and Meditation	4.00
Miguel	45.10
Get it Off Your Chest	91.40
Recovery in The AM	95.40
Simplicity Group	68.50
By NA Means Necessary	35.15
Monday Night Recovery	11.00
	1191.20

693.95 Dep 5/20

497.45 Dep 6/23

LITERATURE REPORT

August 15, 2021

Bank			
Opening Balance	27-Jun		3227.40
Deposit			786.15
	Cash	12-Aug	786.15
	FSRNA	19-Jul	1096.14
	Academy Printing (Meeting Lists)	20-Jul	97.40
			2820.01

I still have literature available at any time. Please contact me at 302 893-9159 if you are in need of literature and we can work something out. We had a PR order of 48.90 this month.

Literature Inventory		
4/25/21		4327.77
Total		7147.78

	By NA Means Necessary	38.70
	Step By Step	9.60
	Weekend Survivors	22.40
	Get It Off You Chest	55.00
	Hump Day Hope	132.00
	Meditation and Step	112.50
	Time to Live Again	8.00
	Attitudes in Action	98.80
	Recovery In The AM	46.00
	Turn it Over	67.00
	Sunday Night Recovery	48.00
	Recovery On The Westside	50.15
	Jen F	12.00
	Steps And Meditation	40.00
	Saturday Night Live	46.00
		786.15

786.15 Dep. 8/12

Results of Motions from June 2021



MOTION FORM

Date: 6/26/21

Individual/Group Making Motion: The Journey Continues

What Part of Policy Will Be Affected? Page #: _____ Article #: _____ Section #: _____

What Is A Motion?

A motion is the statement of an idea made by a member or group describing a specific practice that the member/group wants the Area to put into place.

STATE MOTION: To have monthly ASC meetings.

What Is Intent?

The intent of a motion describes why or how the motion will improve policy, simplify a process, or provide something needed by a committee to fulfill their service commitment.

DESCRIBE INTENT: By going back to monthly ASC meetings we will be adhering to policy again as it was only changed temporarily due to COVID.

.....
SECRETARY USE ONLY:

DISPOSITION OF MOTION	YES	NO	ABSTAIN
(<input checked="" type="checkbox"/>) CARRIED	9	1	2
(<input type="checkbox"/>) FAILED			
(<input type="checkbox"/>) TABLED			
(<input type="checkbox"/>) TIE: INDICATE THE CHAIR'S DECISION			
(<input type="checkbox"/>) RESUBMIT TO GROUPS			
(<input type="checkbox"/>) SUBMIT TO SUBCOMMITTEE			
(<input type="checkbox"/>) OTHER			



MOTION FORM

Date: 6/26/21

Individual/Group Making Motion: The Journey Continues

What Part of Policy Will Be Affected? Page #: **Article #:** **Section #:**

What Is A Motion?

A motion is the statement of an idea made by a member or group describing a specific practice that the member/group wants the Area to put into place.

STATE MOTION: To hold ASC meetings on a weekday evening, possibly the 3rd Thursday of the month.

What Is Intent?

The intent of a motion describes why or how the motion will improve policy, simplify a process, or provide something needed by a committee to fulfill their service commitment.

DESCRIBE INTENT: To change ASC to a day and time when more people would be able to attend the meeting, therefore increasing attendance and participation.

.....
SECRETARY USE ONLY:

DISPOSITION OF MOTION	YES	NO	ABSTAIN
(<input checked="" type="checkbox"/>) CARRIED	7	2	2
(<input type="checkbox"/>) FAILED			
(<input type="checkbox"/>) Tabled			
(<input type="checkbox"/>) TIE: INDICATE THE CHAIR'S DECISION			
(<input type="checkbox"/>) RESUBMIT TO GROUPS			
(<input type="checkbox"/>) SUBMIT TO SUBCOMMITTEE			
(<input type="checkbox"/>) OTHER			



MOTION FORM

Date: 6/26/21

Individual/Group Making Motion: Les M. RCM1

What Part of Policy Will Be Affected? Page #: **Article #:** **Section #:**

What Is A Motion?

A motion is the statement of an idea made by a member or group describing a specific practice that the member/group wants the Area to put into place.

STATE MOTION: To donate \$600 to Free State Region

What Is Intent?

The intent of a motion describes why or how the motion will improve policy, simplify a process, or provide something needed by a committee to fulfill their service commitment.

DESCRIBE INTENT: To support the region with their finances.

.....
SECRETARY USE ONLY:

DISPOSITION OF MOTION	YES	NO	ABSTAIN
(<input checked="" type="checkbox"/>) CARRIED	5	1	3
(<input type="checkbox"/>) FAILED			
(<input type="checkbox"/>) TABLED			
(<input type="checkbox"/>) TIE: INDICATE THE CHAIR'S DECISION			
(<input type="checkbox"/>) RESUBMIT TO GROUPS			
(<input type="checkbox"/>) SUBMIT TO SUBCOMMITTEE			
(<input type="checkbox"/>) OTHER			